



AURORA HISTORICAL SOCIETY

Board Meeting

January 20, 2020 7:00pm

Minutes

Attendees: John Green, Peter Styrmø, Len Bulmer, Patricia Wallace, Ronen Grunberg, Geoff Dawe, Anna Kroeplin, James Hoyes, Peter McKenzie

1. **Call to Order** (John Green) The meeting was to order at 7:00pm.
2. **Aurora Fun Factoid** – Patricia presented on the Aurora Agricultural Horse Show & Fair (Horse Show). Patricia nominated Anna to present in March.
3. **Approval of Agenda – Motion to approve. Moved by Len. Seconded by Geoff. Carried.**
4. **Acceptance of Minutes – Motion to approve the Minutes of December 2019. Moved by Peter S. Seconded by Patricia. Carried.**
5. **President's Report** – John advised he will attend an Ontario Budget consultation meeting at the Aurora Cultural Centre with the Minister of Finance. He will have a 3-minute delegation where he will request support for education for non-profit sector employees.
6. **Secretary's Report** – Patricia reported that the Chamber of Commerce Mayor's Luncheon is on February 15th. A good networking opportunity. Tickets are \$50 each. Patricia and John will attend.

Motion – That the ticket fee for 2 people to attend the luncheon be paid for by AHS. Moved by Len. Seconded by Anna. Carried.

7. **Treasurer's Report** – Len circulated a hard copy statement and elaborated on some points.
 - Consistent grant revenue
 - Decrease in sales income from 2018 to 2019
 - Fewer expenses in salary in 2019 due to gapping
 - Surplus of revenue over expenses of \$11,000 for 2019 mostly due to gapping
 - Preparing for year-end audit.
 - **Action item: Peter M. asked to follow up on donation letters from QuickCopy and the Auroran**

8. Executive Director/Curator's Report – (Peter McKenzie) See written report.

9. Ontario Trillium Foundation Grant – Patricia advised that clarification on the contract obligation as been received from the OTF. In consultation with John and Geoff, the contract was signed and submitted in order to meet the deadline and make us eligible to accept the funds should we be able to go ahead with the project.

Motion - Based on a better understanding of the terms of conditions of the contract, we rescind the motion on November 11, 2019, and further that we accept signature of the contract retroactively.

Moved by Geoff. Seconded by Peter S. Carried.

10. Spragg Development Update – MOU (John)

- John advised that a Memorandum of Understanding was received from the Proponent and circulated to all Board members for review.
- Discussion.
- Patricia will contact and retain Laura Dean, Aird Berlis LLP to review the document. John will send it to the Ontario Heritage Trust and ERA Architects for their review and comments.

11. Strategic Plan Status (Anna and James)

- Proposed timelines document circulated.
- Public survey to be created. Patricia recommended altering the timeline to launch the survey at the AGM. Geoff recommends giving more time to return survey answers. Both suggestions supported.

12. Annual General Meeting – Monday, February 10/20. (Patricia & Peter)

- Patricia is working with staff to arrange. She noted this is the first AGM for both staff members.
- Mayor Mrakas is not available. Deputy Mayor will be asked to provide greetings.
- Peter S. was asked to present his talk – Recollections of the Armoury.

13. New Logo – John presented drafts of two logos; the one developed by Ronen and another, crest-like one developed by John. He suggested we adopt both for use together.

Motion to accept Ronen's submission for new AHS logo with modifications as discussed. Moved by Patricia. Seconded by Len. Carried.

14. New Website (Ronen)

Ronen will send links to new draft website to all Board Members for approval with plans to launch soon, possibly on the day of the AGM.

15. Fundraising (Patricia)

- Hillary House Ball – The only October date available at The Royal Venetian Mansion is Oct. 31st. It has been booked. Potentially a "Masquerade" Ball.
- A committee is needed

16. Facility Maintenance Committee (Patricia)

Patricia noted that there is currently no formal facility maintenance committee to coordinate general upkeep and minor repairs. Proposal to form a new Facility Maintenance Committee as a standing committee.

Motion to institute a Facility Maintenance Committee. Moved by Patricia. Seconded by Peter S. Carried.

Motion that the Chair of a Sub-Committee would be ex-officio non-voting member of the Board. Moved by Geoff. Seconded John. Carried.

17. Board Nomination Committee (Geoff)

- Geoff noted our recruitment process must be clear, objective and transparent. As skills matrix was developed.
- There were six applicants. Four applicants were recommended.
- Geoff stated that John Green will be stepping down as President, Peter Styrmo will be stepping down as Vice President, Patricia will be stepping down as Secretary, James will be stepping down as Director. These members will entertain nominations for newly vacant positions. Len will be stepping down as Treasurer and will be leaving the Board. Brian Porter's resignation as of Dec. 31, 2019 was accepted.

Motion to Adjourn. Carried.