

**BOARD MEETING**

**Monday, October 3<sup>rd</sup>, 2022 at 7:00 pm**  
**Meeting held at Hillary House National Historic Site**

**MINUTES**

---

---

Present:

EXECUTIVE: Patricia Wallace, Alan Lambert, Geoffrey Dawe.

DIRECTORS: Dan McGeown, Sandra Humfryes, Michelle Primeau, Ronen Grunberg.

STAFF: Kathleen Vahey – Curator/Manager

---

---

**1. CALLED TO ORDER: 7:10 p.m.**

President Patricia Wallace welcomed everyone to the Board meeting and called it to order.

**2. APPROVAL OF AGENDA**

**MOTION: 2022-AHS-057**

THAT the Agenda be approved. Moved by: Dan McGeown. Seconded by: Michelle Primeau.

**CARRIED.**

**3. DECLARATION OF CONFLICT OF INTEREST – None.**

**4. APPROVAL OF PREVIOUS MINUTES – Deferred.**

**5. PRESIDENT’S REPORT**

**Godfrey Collection**

- Contacted by Robin McDougall about the Godfrey Collection. She asked what the value is to Aurora – there is limited space at Town Square. Collection needs to be inventoried and the value assessed. Town may have money to help.

**Action Items:**

- a) **Geoff to follow-up with Robin regarding the Godfrey Collection.**

**Security**

- A pane of glass was broken on the north side of Hillary House. Kathleen to arrange repair.

**6. TREASURERS REPORT**

- No report.
- Greg Bruns from RBC Investments would like to make a presentation to the Board about taking securities as donations. Will invite him to the next Board meeting.

**7. CURATOR’S REPORT – SEE ATTACHED REPORT**

- Kathleen registered for a Management professional development course.
- Vacation Dec 23 – Jan 8 approved.
- Executive to discuss Christmas closure.
- Received MAP grant - \$11,598.
- Walking tour and Victorian Harvest Tea were successful

- Cancelled/rescheduled September Speaker Series and Walking Tour due to staff illness.

**8. HILLARY HOUSE BALL – Patricia Wallace**

- Patricia ran through the Day of schedule. Only sold 69 tickets so far, we need to push ticket sales.
- Mike Smith will host the Fund-a-Need.

**9. RESTORATION UPDATE**

- Summer Kitchen Feasibility Study – no further comments. ERA will issue final report.

**10. GROUNDS MAINTENANCE REPORT**

- Fall Clean-up scheduled for October 29<sup>th</sup> from 9:30am to 1:30pm.
- Al and Patricia will be there to supervise.

**CARRIED.**

**11. MOTION TO RECEIVE REPORTS**

**MOTION: 2022-AHS-058**

THAT Reports from items 5, 7, 8, 9, 10 be received. Moved by Geoff Dawe. Seconded by: Dan McGeown.

**CARRIE**

**12. ADJOURNMENT – 8:56 p.m.**

**MOTION: 2022-AHS-059**

THAT the meeting be adjourned at 8:56 p.m. Moved by: Patricia Wallace. Seconded by: Dan McGeown.

**CARRIED.**

Next Meeting: Monday, November 14<sup>th</sup>, 2022 7:00pm at Hillary House.