

BOARD MEETING

Monday, February 14, 2022 at 7:00 pm
Meeting held at Hillary House

MINUTES

Present:

EXECUTIVE: Patricia Wallace, Alan Lambert, Geoffrey Dawe.

DIRECTORS: Ronen Grunberg, Michelle Primeau, Dan McGeown, Martin Paivio, Sandra Humfryes

STAFF: Kathleen Vahey – Curator

1. CALLED TO ORDER: 7:03 p.m.

President, Patricia Wallace welcomed everyone to the Board meeting and called it to order.

2. APPROVAL OF AGENDA

MOTION: 2022-AHS-009

THAT the Agenda be approved as presented. Moved by Dan McGeown. Seconded by Michelle Primeau. **CARRIED.**

3. DECLARATION OF CONFLICT OF INTEREST - None

4. APPROVAL OF MEETING MINUTES: January 10, 2022

MOTION: 2022-AHS-010

THAT the January 10, 2022 Minutes be approved as circulated. Moved by Martin Paivio. Seconded by Dan McGeown. **CARRIED**

5. PRESIDENT'S REPORT

- Patricia stated that with the current political climate, Hillary House will be a political-debate free zone for well-being of staff and volunteers.
- AGM Recap
 - Was recorded and will be posted on AHS website. Can be used as a tool for fundraising.
 - Patricia read an email from Past President and longtime member Helen Roberts congratulating the AHS on a successful 2021 and thanked the AHS.
- Patricia, Geoff, the Town of Aurora's Director of Finance, Clerk, Cllr Humfryes and Mayor Mrakas to discuss details of the Town's Matching Grant. Thanks to Cllr Humfryes for setting it up.
 - AHS must show proof that we've received donation funds, as well and receipts/ invoices/ or quotes for specific projects in order to receive funds from Town.
- Readman Knowles Development
 - Patricia delegated at a virtual public planning meeting on Jan. 18th in support of the development application on the Readman/Knowles property.
 - The legal agreement between AHS and the proponent was signed just prior to that.
- Have not received any applications for Recording Secretary position worth investigating.

Action item: Sandra noted that the Town of Aurora's communications department may be able to assist with Recording Secretary recruitment. She will reach out and inquire. Patricia to forward job description to Sandra.

- Chamber of Commerce – Mayors Luncheon on March 23rd
 - Great networking opportunity especially for AHS fundraising.
 - Patricia, Dan, and Alan will attend on behalf of AHS. Alan will pay for his own ticket.

MOTION: 2022-AHS-011

THAT three tickets to the 2022 Mayors Luncheon be purchased for Patricia, Alan, and Dan. Moved by Patricia Wallace. Seconded by Martin Paivio. **CARRIED**

Action item: Julie to purchase tickets at \$75/person + HST

6. TREASURER'S REPORT

- AGM was successful.
- Agnes filed the HST refund.
- January energy bills are up quite substantially. This is due to new fees with natural gas.

7. CURATOR'S REPORT – see written report

- Donations and memberships are still coming in.
- Welcoming Grace Armstrong back as an unpaid intern in late February.
- Grants:
 - Energy rebate for December and January costs.
 - OTF Capital Grant for verandah is now closed.
 - CSJ application submitted.
 - Ontario Business Cost Rebate program – AHS is eligible and Kathleen will apply.
- Signed loan agreement with RBG for travelling exhibition. Will be hosting a member's preview and exhibition opening event. Details TBA.
- Aurora Home Show – need volunteers to help run booth.

Action item: Kathleen to send out poll for Board's availability to assist with Home Show.

8. FUNDING STRATEGIES

- Dan is still working on the Launch Pad grant. Hopes to have it finished next week.
- Received another email from Dora for fundraising consulting. She has reduced her fee. Will bring this back to the Board in March.
- Patricia and Dan created a funding request package to send to the Koffler Foundation upon request from Tiana Koffler. Will report back when a reply is received.

9. FUNDRAISING EVENTS

- Golf Tournament – Geoff
 - Scheduled at Westview for Friday, June 24th
 - Golf Committee: Geoff, Alan, Michelle, Dan, Martin

Action item: Geoff will send out poll for committee's availability for initial planning meeting.

- Scotch Tasting – Geoff
 - Working with the Aurora Whisky Society but they only have availability in the Fall; however, AHS doesn't want to host in the Fall due to the Ball.
 - May push to Spring 2023 depending on Aurora Whiskey Society availability.
- Hillary House Ball – Patricia
 - Royal Venetian Mansion, Thursday, October 13th. No Friday or Saturday availability in 2022/2023.
 - Ball committee to be formed and meet in March
 - Patricia contacted Courtney from Cassidy Event Management. Quoted \$10,000 +HST to assist with the 2022 Hillary House Ball.

MOTION: 2022-AHS-012

THAT Cassidy Event Management be hired as outlined in the presented 2022 Hillary House Ball proposal. Moved by Patricia Wallace. Seconded by Michelle Primeau. **CARRIED.**

10. RESTORATION REPORT

- Verandah - Alan
 - ERA have had discussions with BRC and is supporting us in identifying another contractor to quote rest of the work. That quote will inform further discussions with BRC to finalize outstanding contractual obligations. ERA has identified a carpenter that they think would be a good fit for our needs.
- Summer Kitchen – Patricia
 - ERA has redone the scope of work for the feasibility study and provided a new quote. Price has been reduced to \$10,300 + HST.

MOTION: 2022-AHS-013

THAT the ERA Feasibility Study Fee Proposal be accepted. Moved by Patricia Wallace. Seconded by Martin Paivio. **CARRIED.**

11. GROUNDS MAINTENANCE REPORT

- Ice and snow management is focus right now.
- Future plans include meeting with Town of Aurora's horticulturalist and Garden Aurora to discuss replanting in Spring

12. OLD BUSINESS

- Martin – inquiry into process to having the works yard converted to parking for Hillary House. Patricia advised, as per the agreement, AHS will work with Readman/Knowles developer to have a pathway built first. However, the development project must first obtain final approval from the Town. Once pathway project is underway, will work with Town of Aurora. When appropriate, Sandra can inquire with the Town as to the requirements.

13. NEW BUSINESS

- Election of Officers – Alan
 - Due to the recent re-election of officers Patricia and Geoff, Al called for nominations for the positions of President and Treasurer.

- Al nominated Patricia for President and Geoff for Treasurer. There were no other nominations or expressions of interest.

MOTION: 2022-AHS-014

THAT Patricia Wallace be elected as the President of the AHS Board of Directors. Moved by Alan Lambert. Seconded by Dan McGeown. **CARRIED.**

MOTION: 2022-AHS-015

THAT Geoffrey Dawe be elected as the Treasurer/Secretary of the AHS Board of Directors. Moved by Alan Lambert. Seconded by Ronen Grunberg. **CARRIED.**

14. ADJOURNMENT – 8:17 p.m.

MOTION: 2022-AHS-016

THAT the meeting be adjourned at 8:17 p.m. Moved by Martin Paivio. Seconded by Geoff Dawe. **CARRIED.**

Next Meeting: Monday, March 14, 2022 7:00pm at Hillary House