

## BOARD MEETING

Monday, January 10 at 7:00 pm  
Meeting held Virtually

### MINUTES

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Present: EXECUTIVE: Patricia Wallace, Alan Lambert, Geoff Dawe.  
DIRECTORS: Michelle Primeau, Dan McGeown, Ronen Grunberg, Martin Paivio  
STAFF: Kathleen Vahey, Curator  
TOA REP: Cllr. Sandra Humfryes

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1. **CALLED TO ORDER: 7:04 p.m.**

President, Patricia Wallace welcomed everyone to the Board meeting and called it to order.

2. **DECLARATION OF ANY CONFLICT OF INTEREST:** None

3. **APPROVAL OF AGENDA-** add Heritage Advisory Committee to agenda

**MOTION: 2022-AHS-001**

THAT the agenda be approved as amended. Moved by Geoff Dawe. Seconded by Ronen Grunberg.  
**CARRIED.**

4. **APPROVAL OF MEETING MINUTES: December 13, 2021**

**MOTION: 2022-AHS-002**

THAT the December 13, 2021 Minutes be approved. Moved by Geoff Dawe. Seconded by Alan Lambert.  
**CARRIED**

5. **PRESIDENT'S REPORT- Patricia Wallace:**

- Welcomed Councillor Humfryes as our official Town of Aurora representative
- ASHoF and AMA would like AHS to be part of creating a coffee table book and work with them on putting it together. Unsure what time/resources this would involve. Bob McRoberts has offered to attend meetings and report back to the Board.
- Town of Aurora Grant of \$150,000 discussed. It is a matching funds grant. We have not yet been provided details on how this will work. Cllr Humfryes offered set up meeting to discuss.
- Discussed hiring a Recording Secretary for the Board. Commitment would be approx 5-10 hours a month. Suggest \$18/hr.

Action items:

Cllr Humfryes to discuss with TOA details to define "match funding" grant

**MOTION: 2022-AHS-003**

THAT that AHS hire a Recording Secretary for the Board as discussed. Moved by Patricia Wallace.  
Seconded by Dan McGeown. **CARRIED**

6. **TREASURER'S REPORT- Geoff Dawe**

- See written report
- P&L and Balance Sheet
- Working on draft for year-end for AGM

#### **MOTION: 2022-AHS-004**

THAT the Nov Statements, P&L and Balance Sheet, be received for information. Moved by Geoff Dawe. Seconded by Dan McGeown. **CARRIED.**

#### **7. CURATOR'S REPORT- Kathleen Vahey**

- See written Report
- Alan Lambert met with Animal Movers in relation to Summer Kitchen issues. They confirmed that it is squirrels in the walls. Alan to re-send a copy of the quote.
- Board agrees that Kathleen should continue research on the Ontario Small Business Relief Grant
- Latest AHS news now being sent out through Mail Chimp.
- \$450 in donations was just received as a result of announcement of TOA matching grant.
- Looking for content for March Attic. Advise Kathleen if you are interested in writing an article.

#### **8. FUNDRAISING**

- See written Report
- Dan McGeown presented 2 options in relation to corporate sponsorship strategies
  - Option 1 – proposal from GPI. Specified to AHS cost approx. \$4,500 - \$5,500
  - Option 2- apply for Launch Pad Grant from the National Trust for Canada.
- Board discussed the 2 options and are hesitant to spend the money and are concerned about having the people available to launch what is learned. Feel that best to start with the free professional advise to start
- Wine Tasting - Patricia Wallace investigated the event option. Concerned that it is labour-intensive and costly. Deferred.
- Scotch Tasting - Geoff Dawe is going to reach out to Keith of the Aurora Whiskey Society for a date
- Golf Tournament- June dates being researched
- Hillary House Ball – need to look at dates
- Frankie Flowers Event- Kathleen and Patricia brainstorming ideas and will discuss with Frank
- **ALL EVENTS need to have committees and volunteers** – all board expressed interest in volunteering for various events

#### **MOTION: 2022-AHS-005**

THAT we explore Option 2 for the Launch Pad Grant. Moved by Dan McGeown. Seconded by Martin Paivio. **CARRIED**

#### **9. RESTORATION WORKING GROUP- ALAN LAMBERT**

- See written Report
- A number of deficiencies in Verandah work have been recognized at Dec 14<sup>th</sup> meeting with the contractors. Confident that ERA is going to help get this corrected. Nothing can happen at this point until spring
- Some of the work that remains to be done is not heritage. Can we hire local company to complete? Will investigate
- Summer Kitchen - no new news to report currently

#### **10. GROUNDS MAINTENANCE- ALAN LAMBERT/ JOHN BARE**

- See written Report
- Currently working on a seasonal plan- update to come
- Tennis Court lawn maintenance will now be performed with regular lawn care

**11. HERITAGE ADVISORY- JOHN GREEN**

- See written Report

**MOTION: 2022-AHS-006**

THAT Curator's Report, Fundraising Report, Restoration Working Group Report, Grounds Maintenance Report, and Heritage Advisory Report be received for information. Moved by Dan McGeown. Seconded by Al ambert.  
**CARRIED**

**12. OLD BUSINESS**

- Knowles Readman House Condo Development
  - Agreement still with legal counsel.
  - Please join the Public Planning meeting on Jan 18<sup>th</sup>
- Calls to members- have decided instead to thank sponsors for their support last year to support local business

**13. NEW BUSINESS**

- AGM
  - Will be virtual. Some of us will have specific roles. Patricia will advise.
  - Will be asking Mayor Mrakas to bring greetings
- Nomination to Board
  - No new nominations
  - Ronen to remain on for another year as Board Member – he will stand for re-election, will prepare for vote at AGM
- Fees Review
  - Kathleen reviewed planned fees for House Rental Packages
  - House closed to guests in the event of a private booking
  - See Fee schedule provided

**MOTION: 2022-AHS-007**

THAT the Hillary House Rental Packages Fee Schedule is accepted as presented. Moved by Martin Pavio. Seconded by Dan McGeown. **CARRIED**

**14. ADJOURNMENT – 9:07 p.m.**

**MOTION: 2022-AHS-008**

THAT the meeting be adjourned at 9:07pm. Moved by Michelle Primeau. Seconded by Dan McGeown.  
**CARRIED.**

**15. NEXT MEETINGS:**

Monday, February 14<sup>th</sup>, 2022 7:00pm